

## DRRH6 POA Board Meeting Minutes

Board minutes: November 3, 2023

Present for the board: Ali Schaal, Jen Lawrence, Dennis King and Robert Onyon

Owners present: Nina and Mark Dille, Mel and Eileen Mills, John and Bonny Bowens, Jess Lawrence, Tom Tongue, Nadine Ruth and Dawn Lujenberg

The meeting was called to order at 5:33 PM.

The meetings of the October meeting were presented and approved with corrections.

### **TREASURER'S REPORT**

A report was not available prior to the meeting. Ali shared that late notices for the annual assessment passed by the past board will be mailed out January 15, 2024.

### **COMMITTEES**

**FireWise:** Dennis reported that he had been unable to attend the Deschutes Community FireWise Neighborhood Coalition meeting. Ali shared that it had been cancelled.

Lorelei joined the meeting later and provided an overview of the work done this year with money from the FireWise grant she was able to secure. She reported that a total of \$87,013 was spent this year thanks to the grant and in-kind hours spent performing defensible space tasks that benefited over 150 lots. She shared that she will be submitting for a renewal for a grant next year. Additionally, she reported that every 3-5 years, a new action plan must be submitted outlining what is to be done. A new action plan will be required in 2024. Lorelei was thanked for her hard work and dedication to keeping our community FireWise.

Lorelei also reported on a community meeting that she and Jen attended at the La Pine Activity Center that centered around available resources for communities. At that meeting Lorelei reported that she had met with Kevin Moriarty from Deschutes County about the habitat enhancement project on Bear Dr. The purpose of this project is to mitigate fire fuels that are in the wetland portion of this POA-held property.

Lorelei shared that ODFW had provided permission to pursue; however, the County has not. Her goal is to enable the POA to advocate with the State and the County to obtain permission to safely mitigate the fire fuels on not only the Bear Drive property, but also the approximately seventy-four properties that fall within the wetlands map, as they also pose a danger during fire season.

Group discussed how this could move forward, and it was suggested that Deschutes County Commissioner, Patti Adair had been helpful to the community in the past. Lorelei agreed to contact Ms Adair for assistance in moving the County forward on this request.

**Real Estate:** Robert reported that he has sent thirty-one letter to realtors, year to date. Letters have included resources for RV policy, map of the area and POA FAQs to provide to new owners. He explained that he obtains information for his work through Realtor.com, Zillow and Deschutes Dial.

**CC&R Violations:** Nadine provided back-up information for complaints worked by the last POA's Legal Committee. Since this committee has been dissolved, Ali and Jen will review the available information and meet with attorney as needed to resolve any remaining issues. Date to meet with the attorney will be determined.

**Outreach Committee:** Jen provided additional information about the website project and discussed the web design finalists. One finalist, Laura Bowly Design estimated that it would cost \$4,310 to build the site and could not provide a discount for our site already using WordPress. She also does not provide an annual service plan option. Mooney Marketing provided an initial estimate of between \$1,750 to \$2,950 build (depending on how many pages we end up with), with the first year an annual service plan provided.

Jen motioned that based on the two estimates she received, that the board approve Mooney Marketing to build a new website for DRRH#6. The motion was seconded by Robert who added the caveat that the costs not exceed \$2,950. Jen will contact Mooney Marketing to discuss and initiate a contract on behalf of DRRH#6. She will also reach out to the Beaver Special Road District to offer posting of their information on the new site, as some of the members of DRRH#6 – Unit 2 are under the Beaver Special Road District.

#### **UNFINISHED BUSINESS:**

**Find & post Jan – Jul 2020 meeting minutes:** Ali agreed to contact past 2020 Board Secretary to request password access to Google Documents where it is believed the missing meeting minutes are housed.

**Board Position Duties:** Ali proposed that she and Jen work on these together. Meeting will be scheduled to discuss.

**Welcome Sign:** Ali will find and circulate old communication on this topic to the new board members. Jen requested to table pending further discussion about community members on the west side of Unit II.

#### **NEW BUSINESS:**

**Seeking new board member (s).** The board will be seeking two new board members. A flyer will be posted and an email will be sent to the community seeking candidates.

## **ANNOUNCEMENTS/OPEN DISCUSSION:**

**Zoom meeting protocols:** A community member stated that it would be helpful on Zoom meetings, if whomever is speaking, identify themselves by first and last name. All were in agreement and this will become part of the Zoom protocol.

**Facebook Page:** A community member requested that we have a Facebook page. Information was shared that at the last meeting, we had had a volunteer who was also interested in moderating a Facebook page; however, it was tabled until the new website is up and running.

**Complaints:** Community member voiced displeasure about having complaints filed anonymously. Discussion around how the complaint process is being developed by the new board were discussed and will be part of upcoming meetings.

**Assessments:** Community member questioned the need for an annual assessment this year with the amount of money the community has. Discussion around when the budget is developed and assessments occur was had, noting that the board will be looking closely at the budget for 2024/2025.

**Bulletin Board Posting:** Community member requested permission to post her church bazaar flyer at the mailbox bulletin board. Permission granted.

No further concerns were received and the meeting was adjourned at 7:22 PM.

Next meeting will be held: December 12, 2023 @5:30 PM. Location will be posted at the mailboxes three days prior to the meeting. A ZOOM option is also available for those who cannot attend in person.