

**DRAFT Minutes: DRRH6 Road Board Meeting – February 9, 2022 DRAFT**

**Present:** Bob Leith, Diana Leith, Jim Mariana, and Linda Brolin  
Board Members: Duane Brolin, Kyle Shortsleeve, and Jen Lawrence

Road Board President, Duane Brolin, called meeting to order at 6:35 PM.  
Meeting minutes from December 15, 2021 meeting were presented and approved.

**Treasurer's Report:**

**Current balance:** Approx \$42,700

**Expenses to date:** \$1,380 – Insurance; \$4,185 - JTL for snow plowing; \$135 – SDAO dues

**Old Business:** New members introduced: Kyle Shortsleeve – Treasurer and Jen Lawrence – Secretary.

**Condition of Roads:**

Comments were made about the condition of the roads and how well they have held up through the snow/ice. Duane is looking potentially at a grader and will report any updates at next meeting.

**Bitterbrush:** Concerns about bitterbrush along the side of the roads and fire mitigation. Duane shared that it can be removed and is looking for input from residents.

**Bridge:** Duane stated he does not have a report from the county inspector and expressed a need for rip rap to stave off erosion. Jen agreed to contact the Deschutes County inspector to obtain an update and/or a copy of the report. Discussion also about sealing the bridge; however, tabled until more information is gathered.

**New Business:**

**Gravelling schedule:** Duane has not secured bids for gravel as of this date. Several suppliers have lost access to rock, and they are travelling from Redmond, which will increase the overall cost.

A visual inspection of the roads will be completed before the next meeting noting any roads that are in need of immediate application of gravel. Gravel will be applied as needed and as weather permits.

The meeting wrapped up with general discussion about culverts and discussion about SDAO attendance. Board determined no one would attend the SDAO conference this year due to late notice.

**Meeting adjourned at 7:30 PM. Next meeting scheduled 5/18/2022 @6:30 PM. Notice will be posted at the mailboxes at least seven days prior to meeting with the location.**

**DRAFT Minutes: DRRH6 Road Board Meeting – May 18, 2022 DRAFT**

**Present:** Residents: Jess Lawrence

Board Members: Duane Brolin, Kyle Shortsleeve, and Jen Lawrence

Road Board President, Duane Brolin, called meeting to order at 7:04 PM. Meeting was delayed as a changed of location, due to illness was necessary and time was allotted for interested members to arrive to new location.

Meeting minutes from February 9, 2022 meeting were read and approved with no changes needed.

**Treasurer's Report:**

**Current balance:** \$37,639. Payments for gravel, road repair, trucking and snow removal have been made. Kyle reports he will present a forward-looking budget for the remainder of FY2022 at the next meeting and will create a five-year budget for FY 2023-FY 2028 by the end of the year.

**Old Business:**

**Roads:** Currently, JTL (road maintenance contract) is preparing to grade the main roads to put a crown back on them following snow season. Bids for gravel are underway and Duane will have a report next meeting, but indicated rock is getting more difficult to find in our area. Price could increase if it has to be trucked in from Redmond, as the local quarry is not a resource any longer. Road Board still reviewing roads to determine which roads needs additional gravelling/maintenance.

**Bitterbrush:** Discussion about the bitterbrush alongside the roads and whether it presents a fire hazard. Duane requests that property owners clear bitterbrush close to the roadway on their property. This will help snowplows in the winter, as well.

**Bridge:** Jen obtained a copy of the most recent bridge inspection by ODOT dated 3/25/2020. Discussion about what the report shows and how to prioritize repairs concluded with a suggestion to invite the ODOT Inspector/Engineer to the next meeting in August to explain the findings and determine next steps for any necessary repairs. This will give the board a better idea of how much money to factor into the five-year budget.

**New Business:**

**Road Maintenance** – Discussion about snow plowing and asking residents to be mindful about not placing large rocks/shrubbery, etc at the edge of driveways that potentially are in the path of the snow plow. It is difficult to for the operator to see the obstacle and it can/has caused damage to removal equipment.

**No additional new business was presented. Kyle moved to adjourn the meeting at 8:08 PM, and Jen seconded the motion.. Next meeting scheduled**

**Wednesday, August 17<sup>th</sup> @6:30 PM. Notice will be posted at the mailboxes at least seven days prior to meeting with the location.**

**DRAFT Minutes: DRRH6 Road Board Meeting – August 17, 2022 DRAFT**

**Present:** Residents: None

Board Members: Duane Brolin, Kyle Shortsleeve, and Jen Lawrence

Road Board Treasurer, Kyle Shortsleeve called meeting to order at 6:30 PM.

Meeting minutes from May 18th 2022 meeting were read and approved with no changes needed.

**Treasurer's Report:**

**Current balance:** \$26,420. Payments for gravel, road repair, trucking and snow removal have been made. Kyle presented a forward-looking budget for the remainder of FY2022 and reports he is still finalizing a five-year budget for FY 2023-FY 2028 due by the end of the year, which will include setting aside maintenance and repair dollars for potential bridge repair.

**Old Business:**

**Bitterbrush/Invasive plants:** Discussion about the bitterbrush alongside the roads and whether it presents a fire hazard. Duane requests that property owners clear bitterbrush close to the roadway on their property. This will help snowplows in the winter, as well. Additional discussion about reminding owners to scan their properties for invasive species plants/noxious weeds (mullein, knapweed and cheatgrass) and to please remove them.

**Bridge:** An updated copy of the bridge inspection report was received since last meeting. More clarification of responsibility for upkeep is needed. Unclear if it is the county and/or the state. Unable to secure invite of ODOT rep to discuss at this meeting. Outreach will be conducted and meeting request will be extended to obtain clarification.

**New Business:**

**Road Maintenance** – JTL continues to monitor roads and grading will be done as roads become more malleable. Duane considering brushhog to clear bitterbrush alongside the main roads possibly after the first rain.

**No additional new business was presented. Duane moved to adjourn the meeting at 7:02 PM, and Jen seconded the motion.. Next meeting scheduled Wednesday, November 9<sup>th</sup> @6:30PM. Notice will be posted at the mailboxes at least seven days prior to meeting with the location.**

**DRAFT Minutes: DRRH6 Road Board Meeting – November 9, 2022 DRAFT**

**Present:** Residents: Jess Lawrence, Jim Mariana

Board Members: Duane Brolin, Kyle Shortsleeve, and Jen Lawrence

Road Board President, Duane Brolin called meeting to order at 6:30 PM.

Meeting minutes from August 17, 2022, meeting were read and approved with no changes needed. Jen shared that the minutes had been submitted for posting to the DRRH6 website, along with the announcement of this meeting; however, the information had not been posted. Jen will follow-up with POA Secretary to determine if previous contact has changed for posting.

**Treasurer's Report:**

**Current balance:** \$23,819. Kyle presented a forward-looking budget for the remainder of FY2022 and reports he is still finalizing a five-year budget for FY 2023-FY 2028 due by the end of the year, which will include setting aside maintenance and repair dollars for potential bridge repair.

**Old Business:**

**Road Maintenance** – JTL continues to monitor roads and has continued to grade the roads, as needed. Duane has discussed using a brush hog to clear bitterbrush alongside the main roads with current contractor and will follow-up to determine when this can be done.

**Bridge:** Jen to reach out to ODOT contact for clarification of who to speak with regarding last bridge inspection as well as determine if bridge repairs are needed and who is responsible for paying for them.

**New Business:**

**Foster Road Update:** Duane attended the September 27<sup>th</sup> Public Meeting of the South County Road Committee to obtain additional information about plans for improvement of Foster Road. Reported that Foster is not on the agenda for improvements in the SCRC's 10-year plan. Additionally, the committee reports that they have no plans to reduce the speed limit on State Rec Road.

**Coordination of grading times:** Kyle has reached out to the contractor who applies the dust abatement product on the roads of several members of the neighborhood to determine when the application is typically completed. It is the Road Board's intention to coordinate with our contractor to grade roads PRIOR to application. Kyle has been unable to reach the dust abatement contact but will continue to try.

**Snow season:** The board will send out an announcement to members with helpful tips on prepping the approach to their properties so snow removal can be completed on roads.

Jen will reach out to DRRH6 POA Secretary to request a copy of the email listing to send out this announcement.

**Other: Member requests:** J. Mariana has requested detailed report on what roads have received gravel/grading, over the last two years. Road Board President shared that the majority of the grading/gravel has been used on the main arterials into the neighborhood; (Foster/Silver Fox/Grey Squirrel) to maintain them. He stressed that all roads are regularly monitored and reviewed and addressed on an “as needed basis”.

Board will request that contractor provide more detail on his billing statements in the future to determine where specific loads are placed, and which roads are graded for more specifics.

J. Mariana also shared concerns about people running the stop sign on Caribou and Mule Deer. Road Board will send out a flyer reminding people to slow down and observe traffic signs.

J Mariana reported that Matt Trettek, resident of DRRH6, has the means to clear driveways with a snow blower and is for hire. Matt’s contact number is: (503) 201-6959.

**No additional new business was presented. Kyle moved to adjourn the meeting at 8 PM, and Jen seconded.**

The next meeting is scheduled for: **Tuesday, February 21, 2023 @6:30PM.**  
**Notice will be posted at the mailboxes fourteen days prior to meeting with the specific location.**