

## **Meeting Minutes**

Regular meeting of DRRH6 POA Board

April 10, 2024 – 5:30 PM

Location: 54435 Elk Dr. Bend, OR. 97707

**Present for the Board:** Dennis King, (Vice-President), Jen Lawrence (Secretary), Kris Demarest (Member at Large). Excused: Ali Schaal (President), Mark Dille (Member at Large)

**Property Owners in attendance in person:** Duane and Linda Brolin

**Property Owners in attendance on Zoom:** Sharon Webster, Tina Meyers, Josh Porter

### **Order of Business:**

Dennis called the meeting to order at 5:32 PM

Approval of meeting minutes – March 2024. Dennis motioned to approve the February minutes; Kris seconded the motion. Unanimous

### **Board business:**

**Treasurer's report:** Jen reported for the Treasurer. The amount of the checking account is, \$23,311.73, with the reserve account for Firewise mitigation of POA held property currently with a balance of \$11,001.

### **Firewise**

Dennis attended the 3/22/2024 Firewise Workshop in Sunriver, sponsored by the Fire Department. Obtained information and requested posting of a flyer on the website. Owner Tina Meyers reported that application times for several grant opportunities have passed.

Dennis reported that he has attempted contact with a former board member who handled the Firewise program several times over the last few months and has not heard back. He will contact both the County and BLM to determine if POA can apply retroactively for grant dollars and continue to attempt contact with former board member to obtain additional information.

### **Real Estate Listings**

Kris reported that she is in the process of revising the letter to real estate agents to bring it more in line with a courtesy letter to agents while reducing legal liability for POA.

### **Website**

Jen reported that she continues to work with the web designer on refining the website.

**Common Area:** Jen reported that Bonny purchased a storage shed to store tools/supplies

at the Common Area and it has been placed in a location that will not impede the view of the river.

**CC&R Committee:** CC&R informational meeting will be scheduled tentatively for late April. A notice will be placed on the bulletin board at the mailboxes, on the website, and through an email blast.

Suggestions were made to create a working document from the meeting enabling all owners an opportunity to provide input in the process. Jen and Kris will work on creating an avenue to do this.

### **Complaints**

The complaint process document was reviewed by board members with amendments to the cost of mediation. It was determined that the cost would be changed to reflect “ POA Board and owner will split the cost of mediation charges, which typically run approximately \$400, for the 2-hour meeting”.

**Board Job Descriptions:** Ali and Jen continue to work on finalizing these descriptions.

**Welcome Sign:** This was a holdover item from the previous board. The proposal was to place a centralized sign at the corner of Silver Fox and Foster that would in essence remove all other signs from the neighborhood (except traffic). Discussion around the feasibility/practicality continued. Due to the complexity of working with BLM/Deschutes County to obtain permission, permit and place the sign on their property, Dennis moved to remove this item from further discussion at this time. Kris seconded it. Unanimous

### **New Business**

#### **Vacancies:**

Member at Large. Mark Dille will be moving out of the area effective at the end of April. Vacancy will be advertised.

**Assessments:** Update will be done at May meeting

**Open discussion:** Owner, Tina Meyers shared that the local transfer station on US 97 has a free debris drop off sometime soon (May/June time frame). Board will explore and post to the website.

#### **Reminder**

**Annual Meeting:** The date of the annual meeting was set for August 24, 2024, and will be held at the Common Area. A committee was not formed at the April meeting and will be on the agenda for May.

Time of adjournment: Dennis moved to adjourn the meeting at 6:35 PM. Kris seconded the motion. Unanimous.

Next meeting: Wednesday, May 8, 2024 @5:30 - Location TBD

Submitted by: Jen Lawrence - Secretary – DRRH6 POA